

GUIDELINE TO APPLY FOR A LETTER OF GOOD STANDING (LGS)

1. Write in a formal application letter to apply for a LGS. In your letter please include details as below:
 - a) Your full name
 - b) IC number
 - c) Latest annual retention number
 - d) Your Pharmacy Registration number
 - e) Valid e-mail address
 - f) The complete address of the body that you would like to direct the LGS to
 - g) Your intention to applying for a LGS
 - h) Affix your **signature** on the letter

you may scan and email the letter to datcayani@moh.gov.my or air mail to Lot 36, Jalan Universiti, 46200 Petaling Jaya, Selangor , Malaysia

2. Proof of Practice as pharmacist in Malaysia for the past 2 years (letter from previous employer or Type A Poisons License)
3. Please take note that your LGS will be ready for collection in 7 working days upon complete application submission and you will be notified via email. You are required to collect the LGS on your own or send an authorized person with authority letter or arrange for a courier service to collect the LGS on your behalf from Pharmacy Board Malaysia.